

4 month update: 7/29/07 received 4/6/07  
8 month update 11/29/07  
12 month update 3/29/07

## Vermillion School District Improvement Plan/Progress Report

### Scheduled Date of Completion:

#### Principle 3: Appropriate Evaluation

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

**ARSD 24:05:22:03 Certified child**

A certified child is a child in need of special education or special education and related services who has received a multidisciplinary evaluation and has an individual education program formulated and approved by a local placement committee. Documentation supporting a child's disabling condition as defined by Part B of the Individuals with Disabilities Education Act must be maintained by the school district for verification of its annual federal child count. The monitoring team was unable to verify eligibility or educational impact for a child currently being served.

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

The district needs to conduct a comprehensive evaluations in all areas of suspected disability and determine eligibility and educational need.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

The IEP team will meet to set up a new evaluation schedule which will pull forward previous information and conduct an achievement test for Student 8.

**Short Term Objectives:** Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.

**Timeline  
for  
Completi  
on**

**Person(s)  
Responsibl  
e**

**Record Date Objective  
was Completed**

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<p>1. What will the district do to improve? <i>As soon as this child's parent responds to our contacts, the IEP Team will reconvene to discuss pulling forward information from the last evaluation, as well as gain consent to administer a standardized, norm referenced achievement test to help support eligibility under SLD.</i></p> <p>What data will be given to SEP to verify this objective? <i>A completed Eligibility Report form will be provided.</i></p>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Goal Met 8/23/2007
<p>Please explain the data (4 month) <i>The IEP Team convened on 05/24/07; the members agreed to pull forward previous information and upon also gaining consent to evaluate, the additional results of an achievement test supports this child's eligibility under the SLD category. A hard copy of the eligibility report will be sent to SEP via US Mail.</i></p>			
<p>Please explain the data (8 month)</p>			
<p>Please explain the data (12 month)</p>			
<p><b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b></p> <p>The IEP team will conduct a comprehensive evaluation for Student 9.</p>			
<p><b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.</p>	Timeline for Completion	Person(s) Responsible	Record Date Objective was Completed

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

1.What will the district do to improve? A comprehensive evaluation will be conducted prior to turning 6 years old to determine continued eligibility under Part B.  What data will be given to SEP to verify this objective? A completed Eligibility Report form will be provided.	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Goal Met 8/23/2007
Please explain the data (4 month) A comprehensive evaluation was conducted on 04/07/2007. The results reported in the eligibility report form supports the child's need for continued services under the SLD category. A hard copy of the Eligibility Report will be sent to SEP via US Mail.			
Please explain the data (8 month)			
Please explain the data (12 month)			
<b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b>  The IEP team will conduct a comprehensive evaluation for Student 22.			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>

4 month update: 7/29/07 received 4/6/07  
 8 month update 11/29/07  
 12 month update 3/29/07

<p>1.What will the district do to improve? A comprehensive evaluation will be conducted beginning 05/20/2007, prior to this child turning 6 years old, to determine continued eligibility under Part B.</p> <p>What data will be given to SEP to verify this objective? A completed Eligibility Report form will be provided.</p>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Goal Met 8/23/2007
Please explain the data (4 month) Scores from a LAP-D assessment that were unfound have been located which does support the DD category for this child. A comprehensive evaluation was then conducted on 06/20/07 in which results determined continued eligibility under the Mental Retardation category. A hard copy of the eligibility report will be sent to SEP via US Mail.			
Please explain the data (8 month)			
Please explain the data (12 month)			
<p><b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b></p> <p>The IEP team will meet and review previous evaluation information to determine appropriate eligibility for Student 24.</p>			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

1.What will the district do to improve? <b>The child's IEP Team will reconvene to bring forward assessment information that supports eligibility under the Autism category.</b>  What data will be given to SEP to verify this objective? <b>A completed Eligibility Report form will be provided.</b>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Continued Until the 8 Month Report Due 11/29/2007
Please explain the data (4 month) <b>A meeting was held on 05/02/2007 to discuss the assessment information brought forward from previous evaluations. The IEP Team agreed that this additional information supports this child's eligibility under the Autism category. A hard copy of the eligibility report will be sent to SEP via US Mail.</b>			
Please explain the data (8 month)			
Please explain the data (12 month)			
<b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b>  The IEP team will meet and review previous evaluation information to determine eligibility for Student 27.			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<p>1.What will the district do to improve? <b>The child's IEP Team will reconvene to bring forward assessment information that supports eligibility under the SLD category.</b></p> <p>What data will be given to SEP to verify this objective? <b>A completed Eligibility Report form will be provided.</b></p>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP) Continued Until the 8 Month Report Due 11/29/2007
<p>Please explain the data (4 month) <b>On 04/19/07, this student's parent and teacher reviewed via phone the need to bring forward previous assessment information to support eligibility under the SLD category; the eligibility report was not rewritten then. A hard copy of the Eligibility Report will be sent to SEP via US Mail after school begins on 8/22/07 when the IEP Team can convene to complete this report.</b></p>			
<p>Please explain the data (8 month)</p>			
<p>Please explain the data (12 month)</p>			
<p><b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b></p> <p>A three year re-evaluation will be conducted for Student 30.</p>			
<p><b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.</p>	Timeline for Completion	Person(s) Responsible	Record Date Objective was Completed

4 month update: 7/29/07 received 4/6/07  
 8 month update 11/29/07  
 12 month update 3/29/07

<p>1.What will the district do to improve? <b>A 3 year reevaluation is due and will be conducted to determine eligibility under the OHI category.</b></p> <p>What data will be given to SEP to verify this objective?  <b>A completed Eligibility Report form will be provided.</b></p>	<p>Immediate</p>	<p>Special Education Teachers and Special Education Director</p>	<p>(completed by SEP)</p> <p>Continued Until the 8 Month Report Due 11/29/2007</p>
<p>Please explain the data (4 month) <b>A 3 year reevaluation was conducted on 04/11//07. The results reported on the eligibility report form supports the child's eligibility under the Multiple Disabilities (ED and OHI) category. A hard copy of the eligibility report will be sent to SEP via US Mail.</b></p>			
<p>Please explain the data (8 month)</p>			
<p>Please explain the data (12 month)</p>			
<p><b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b></p> <p>A comprehensive evaluation will be conducted for Student 33.</p>			
<p><b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.</p>	<p><b>Timeline for Completion</b></p>	<p><b>Person(s) Responsible</b></p>	<p><b>Record Date Objective was Completed</b></p>

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

1.What will the district do to improve? <b>The child's IEP Team will reconvene to gain consent for administering a test of cognitive ability and gross motor skills, and to bring forward assessment information that will help determine the most appropriate special education category.</b>  What data will be given to SEP to verify this objective? <b>A completed Eligibility Report form will be provided.</b>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Goal Met 8/23/2007
Please explain the data (4 month) <b>The IEP Team agreed to bring forward previous assessment information on 05/01/2007 and consent was received to administer additional assessments. Based on the results of that assessment, it was determined that this child meets eligibility criteria under the Mental Retardation category. A hard copy of the eligibility report will be sent to SEP via US Mail.</b>			
Please explain the data (8 month)			
Please explain the data (12 month)			
<b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b>  A comprehensive evaluation will be conducted for Student 35.			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>



4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

1.What will the district do to improve? A 3 year reevaluation is due and will be conducted to determine eligibility under the SLD category.  What data will be given to SEP to verify this objective? A completed Eligibility Report form will be provided.	Immediate	Special Education Teachers and Special Education Director	(completed by SEP)  Goal Met 8/23/2007
Please explain the data (4 month) Testing was completed, and a meeting was held on 05/24/07 to review the results which supported eligibility under the SLD category. A hard copy of the eligibility report will be sent to SEP via US Mail.			
Please explain the data (8 month)			
Please explain the data (12 month)			
<b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. <b>(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)</b>  Gross Motor evaluations will be conducted to determine Student 36's eligibility.			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>

4 month update: 7/29/07 received 4/6/07  
 8 month update 11/29/07  
 12 month update 3/29/07

<p>1.What will the district do to improve? <b>Additional assessment in gross motor skills/physical therapy will be conducted, and then reviewed with other, current information to determine continued eligibility.</b></p> <p>What data will be given to SEP to verify this objective?  <b>A completed Eligibility Report form will be provided.</b></p>	Immediate	Special Education Teachers and Special Education Director	(completed by SEP) Continued Until the 8 Month Report Due 11/29/2007
Please explain the data (4 month) <b>This child's IEP Team reconvened on 04/17/2007 to review the assessment results for gross motor skills and the impact shown on her education. It was determined that this child did not meet the eligibility criteria for MD and was placed on a Section 504 Plan. A copy of the eligibility report will be sent to SEP via US Mail.</b>			
Please explain the data (8 month)			
Please explain the data (12 month)			

### Principle 3: Appropriate Evaluation

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

**ARSD 24:05:25:04.02 Determination of needed evaluation data.**

Based on file reviews, the monitoring team found the Vermillion School District has not consistently documented parental input into the evaluation planning process.

4 month update: 7/29/07 received 4/6/07  
 8 month update 11/29/07  
 12 month update 3/29/07

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

The district will gather information from parents and other individuals knowledgeable of the student to determine appropriate evaluations to be conducted.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

Parental input will be gathered prior to the initiation of any evaluation or re-evaluation to assist in the determination of needed evaluation.

**Short Term Objectives:** Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.

**Timeline  
for  
Completion**

**Person(s)  
Responsibl  
e**

**Record Date Objective  
was Completed**

1. What will the district do to improve? *The Prior Notice for Consent to Evaluate will include information gathered from parents about concerns and appropriate evaluations to be conducted.*

*By  
05/30/2007 and at  
the end of  
each data  
check*

*Special  
Education  
Teachers  
and  
Special  
Education  
Director*

(completed by SEP)  
  
Continued Until the 8  
Month Report Due  
11/29/2007

What data will be given to SEP to verify this objective?

*The Special Education Director will send SEP a list of the number of files checked and the number that contain information from parents to determine evaluation.*

Please explain the data (4 month) *10 files with re-evaluation or initial evaluation results since our on-site review were checked, and 5/10 files contained information/input from parents to determine appropriate evaluations to be conducted. It appears that my staff is still unsure about how to document actual parent input on the consent to evaluate form. We look forward to the upcoming in-service to gain clarification and better understanding.*

4 month update: 7/29/07 received 4/6/07  
8 month update 11/29/07  
12 month update 3/29/07

Please explain the data (8 month)

Please explain the data (12 month)

### Principle 3: Appropriate Evaluation

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

**ARSD 24:05:25:04 Evaluation procedures**

The monitoring team found that written reports are not being generated on the transition assessment and given to the parents. Functional evaluations were not found in the evaluation process.

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

The district will gather functional assessment information using a variety of assessments and strategies when completing initial and three year evaluations.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

Initial and three year reevaluations will include functional assessments.

**Short Term Objectives:** Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.

**Timeline  
for  
Completion**

**Person(s)  
Responsible**

**Record Date Objective  
was Completed**

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<p>1. What will the district do to improve?</p> <p>Functional assessments will be completed when the district conducts initial or three year re-evaluations.</p> <p>What data will be given to SEP to verify this objective?</p> <p>The Special Education Director will send SEP a list of the number of files checked and the number that contain functional information for each re-evaluation and new referral.</p>	<p><b>By 05/30/2007 and at the end of each data check</b></p>	<p>Special Education Teachers And Special Education Director</p>	<p>(completed by SEP)</p> <p>Continued Until the 8 Month Report Due 11/29/2007</p>
<p>Please explain the data (4 month) 10 files with re-evaluation or initial evaluation results since our on-site review were checked, and 8/10 files contained/made reference to functional information.</p>			
<p>Please explain the data (8 month)</p>			
<p>Please explain the data (12 month)</p>			
<p>2. What will the district do to improve?</p> <p>The Special Education Director will schedule an in-service on evaluation procedures including determination of evaluations needed, transitional evaluation and functional evaluation for all special education staff.</p> <p>What data will be given to SEP to verify this objective?</p> <p>A copy of the agenda of the in-service and a list of the participants will be sent to SEP.</p>	<p><b>Between 05/30/2007 and 08/30/2007</b></p>	<p>Special Education Director</p>	<p>Goal Met 8/23/2007</p>

4 month update: 7/29/07 received 4/6/07  
8 month update 11/29/07  
12 month update 3/29/07

Please explain the data (4 month) **An in-service has been scheduled for all special education staff on Tuesday, August 21, 2007 to review the entire IEP Process, which includes evaluation procedures: determining which evaluations are needed, transitional and functional information for. A hard copy of the proposed agenda and a list of the participants will be sent to SEP via US Mail immediately following the 21st.**

Please explain the data (8 month)

Please explain the data (12 month)

### **Principle 3: Appropriate Evaluation**

:

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

**ARSD 24:05:30:04. Prior notice and parent consent.**

The monitoring team found that transition evaluations were sometimes being completed, but there was no parent permission to administer the assessments. Evaluations are being administered without consent from parents, and evaluations listed on the prior notice are not being given.

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

Prior notice for evaluations and reevaluations will contain all necessary information needed for parents to give informed consent.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

All parents will receive prior notice consent to evaluate forms, which will contain all needed data.

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.			
<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>	
1. What will the district do to improve? District prior notice consent to evaluate forms will contain all needed data.  What data will be given to SEP to verify this objective? The Special Education Director will check all consent to evaluate forms for initial evaluations and reevaluations. The number checked and the number having all data on those notices will be submitted to the SEP.	By 05/30/2007 and at the end of each data check	Special Education Teachers. Related Service Providers, And Special Education Director	(completed by SEP)  Continued Until the 8 Month Report Due 11/29/2007
Please explain the data (4 month) All initial evaluations and reevaluations since our on-site review were checked for needed data on the Prior Notice Consent to Evaluate forms. 10 of the total number checked showed 7/10 included the needed data.			
Please explain the data (8 month)			
Please explain the data (12 month)			
2. What will the district do to improve?  The Special Education Director will schedule an in-service, for all special education staff, dealing with filling out the prior notice for consent for evaluation.  What data will be given to SEP to verify this objective? A copy of the agenda of the in-service and a list of the participants will be sent to SEP.	Between 05/30/2007 and 08/30/2007	Special Education Director	Goal Met 8/23/2007

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

Please explain the data (4 month) ) An in-service has been scheduled for all special education staff on Tuesday, August 21, 2007 to review the entire IEP Process, which includes completing the Prior Notice for Consent for Evaluation form. A hard copy of the agenda and a list of the participants will be sent to SEP via US Mail immediately following the 21st.

Please explain the data (8 month)

Please explain the data (12 month)

### Principle 3: Appropriate Evaluation

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

**CRF 300:324:95. Development, review, and revision of IEP. Consolidation of IEP Team meetings.**

The monitoring team found several files which included reevaluations that were conducted following the annual IEP. The IEP was not rewritten at that time, therefore; requiring another meeting to meet the annual review date. There were also several meetings which were conducted to change eligibility at times other than following a reevaluation or an annual review.

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

Vermillion School District will institute a district wide procedure for determining re-evaluation dates and for tracking dates to ensure team meetings are consolidated.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

The district will identify and develop a tracking system.



4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>
1. What will the district do to improve? The district will develop a tracking system to follow dates for IEP's and re-evaluations and determine a district wide re-evaluation date.  What data will be given to SEP to verify this objective? The special education director will submit a copy of the tracking system and what day has been determined as the district wide re-evaluation date.	By 05/30/2007	Special Education Director	Goal Met 8/23/2007
Please explain the data (4 month) Our district has had a special education tracking system developed with the help of the Director's clerical assistant. We will meet together with the special education staff to review what we have and how to revise for more, better efficiency. A hard copy of the tracking system will be sent to SEP immediately following this meeting. This copy will also include the date that is determined as the district-wide re-evaluation date.			
Please explain the data (8 month)			
Please explain the data (12 month)			
<b>Measurable Goal:</b> The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)  The district will establish a district wide determination for the date to be used for re-evaluation and implement this date.			
<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<p>1. What will the district do to improve? The district will determine a district wide re-evaluation date and discuss this with the staff.</p> <p>What data will be given to SEP to verify this objective? The Special Education Director will notify the SEP when this process has been completed.</p>	February 28, 2007	Special Education Director	(completed by SEP)  Goal Met 8/23/2007
Please explain the data (4 month) Please see the statement made in the previous goal/objective regarding the determination of a district-wide re-evaluation date.			
Please explain the data (8 month)			
Please explain the data (12 month)			
<p>2. What will the district do to improve?</p> <p>The Special Education Director will schedule a meeting, for all special education staff, dealing with how to determine the re-evaluation date and the procedures to follow to ensure meetings are consolidated</p> <p>What data will be given to SEP to verify this objective? A copy of the agenda of the meeting and a list of the participants will be sent to SEP.</p>	By 05/30/2007	Special Education Teachers, Related Service Providers, And Special Education Director	Goal Met 8/23/2007
Please explain the data (4 month) The Special Education Director and all special education staff met on April 17, 2007 to determine the reevaluation date and procedures to follow to ensure meetings are consolidated. Along with determining the re-evaluation date/procedures, the agenda included discussion/processing of the the information provided by the on-site review team. A hard copy of the re-evaluation date and procedures will be confirmed at our August 21 <sup>st</sup> in-service and sent to SEP immediately following.			

4 month update: 7/29/07 received 4/6/07  
8 month update 11/29/07  
12 month update 3/29/07

Please explain the data (8 month)

Please explain the data (12 month)

## Principle 5: Individualized Education Program

**Present levels:** (Statement of present levels of performance that resulted in area of non-compliance)

### **ARSD 24:05:27:01.03. Content of individualized education program**

Each student's individualized education program shall include a statement of the student's present levels of academic achievement and functional performance, including how the student's disability affects the student's involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled students); as well the anticipated frequency, location, and duration of services and modifications.

The monitoring team found student files lacked the required content in the PLAAFPs including specific skill area(s) affected by the student's disability, to include strengths and needs, along with how the disability affects the student's involvement in the general curriculum and parent input. PLAAFP's did not contain specific skills. File reviews indicated functional assessments are not being completed to acquire the skill-based information to develop present levels of academic achievement and functional performance for students eligible for special education services. Annual goals did not consistently specify measurable skills.

**Desired Outcome(s):** Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

Functional assessment data will be included in student evaluation reports and will be used to develop the IEP present levels of academic achievement and functional performance and measurable objectives.

**Measurable Goal:** The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

Present levels of academic performance on the IEP's will be linked to functional assessment obtained during the evaluation process and then will be used to write measurable objectives.

4 month update: 7/29/07 received 4/6/07

8 month update 11/29/07

12 month update 3/29/07

<b>Short Term Objectives:</b> Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	<b>Timeline for Completion</b>	<b>Person(s) Responsible</b>	<b>Record Date Objective was Completed</b>
<p>1. What will the district do to improve? The district will link the present levels of academic performance to the functional assessment that is part of the evaluation process.</p> <p>What data will be given to SEP to verify this objective? The Special Education Director will send SEP a list of the number of files checked and the number done correctly for each re-evaluation and new referral.</p>	<p>By 05/30/2007 and at the end of each data check</p>	<p>Special Education Teachers. Related Service Providers, And Special Education Director</p>	<p>(completed by SEP)</p> <p>Continued Until the 8 Month Report Due 11/29/2007</p>
<p>Please explain the data (4 month) 10 files with re-evaluation or initial evaluation information following the on-site review were checked and 8/10 were done correctly by linking the present levels of academic performance to the functional assessment information.</p>			
<p>Please explain the data (8 month)</p>			
<p>Please explain the data (12 month)</p>			
<p>2. What will the district do to improve? Special Education Director will schedule an in-service for all special education staff that will include relating functional assessment to the present levels of academic performance and measurable goals.</p> <p>The What data will be given to SEP to verify this objective? A copy of the agenda of the in-service and a list of the participants will be sent to SEP.</p>	<p>Between 05/30/2007 and 08/30/2007</p>	<p>Special Education Director</p>	<p>Goal Met 8/23/2007</p>

4 month update: 7/29/07 received 4/6/07  
 8 month update 11/29/07  
 12 month update 3/29/07

Please explain the data (4 month) <b>An in-service has been scheduled for all special education staff on Tuesday, August 21, 2007 to review the entire IEP Process, which includes relating functional assessment to the present levels of academic performance and measurable goals. A hard copy of the proposed agenda and a list of the participants will be sent to SEP via US Mail immediately following the 21st.</b>
Please explain the data (8 month)
Please explain the data (12 month)

<p>2. What will the district do to improve?  <b>The district will link all goals to present levels of performance and write goals in measurable terms.</b></p> <p>What data will be given to SEP to verify this objective?  <b>The district will review all files to determine the number of files which included measurable objectives and those that do not. That information will be sent to SEP.</b></p>	<p><b>By          05/30/2007 and at          the end of          each data          check</b></p>	<p><b>Special          Education          Director</b></p>	<p>(completed by SEP)           Goal Met 8/23/2007</p>
Please explain the data (4 month) <b>10 files updated since the March 19-20 on-site review were checked, and each one, 10/10, included measurable goals/objectives that were linked to present levels of performance.</b>			
Please explain the data (8 month)			
Please explain the data (12 month)			